



# Hayling Island Men's Shed Association

AGM

February 28th 2019

Minutes

The meeting opened at 14:07 and all members and guests were welcomed to the AGM. Apologies, where received from the following members and guests.

Robin Britnell, David Jones, Geoff Scott, Roy Slyfield and Melanie FitzGerald.

## **2018 AGM Minutes – Tony George**

The minutes from the 2018 were presented. There were no matters arising and Tom Deans proposed that they be accepted. This was seconded by Don Bates. Carried.

## **Chairman's Report – Gerry Johnson**

Welcome Everyone.

To say that these past 12 months since our last AGM has been a bit of an emotional rollercoaster is probably putting it mildly. 12 months of frustration, joy and sadness.

Frustration in that we were not going very far or very fast. Thanks to the efforts of Judy Clark, and I'll come back to Judy later, we finally got a meeting in May with the Synod Trust. At that meeting agreements were made to lease the land, a letter of intent to lease for 7 years to be issued along with the necessary licences to allow us to start carrying out groundwork.

This allowed us to submit planning consent to HBC. But our letter of intent didn't arrive till August, just in time for me to get a funding application in to Veolia to buy our building. The licences to start work were only received a few weeks ago. Building regulation consent was being held up due to the illness of HBC building inspector.

Then came joy. Planning approval was granted, albeit it was only for 3 years and would have to re-apply again which, if we have been good boys and not been a nuisance or made too much noise, we hope will just be a formality.

Next came another big donation in September from a certain foundation who had asked me to put forward a case for more money. This was their second donation to us.

Then the early Christmas present in December. The one which much to my relief, allowed me to sleep more peacefully at night, the Veolia grant of £30,869.00.

Finally a few weeks ago we received from HBC, building approval in principle. Whatever that means.

(Groundwork!!!!!!!!!!!!)

As I said at the beginning, Frustration, Joy and Sadness. Sadness came to us in March when we lost our first member, Alan Ball. He was a little dynamo of man. No sooner had you mentioned something was needed, Alan would turn up next week with it. The gates we are installing in the boundary wall was one example. Next in December on Boxing Day Jack Easson passed away. He was another founding member like Alan and finally Trevor Brough died last month. Sadly they will be missed as friends we had got to know and the skills they would have undoubtedly brought to the Shed.

What now!!!!!!

Before I started writing my report this year, I thought I would see if there was a definition of a Chairman's annual report. I found one that said, "It is an optimistic look at organisational activities and initiatives" It went on with a few 'should' and 'shouldn't'. One of the shouldn't was it should be no more than a 1000 words. At this point there's only 462, so I good for another 538, sorry.

Back to my definition. 'An optimistic look'. Optimistic means – hopefulness. For me, hopefulness has some positive meaning in it, but also elements of doubt. Where as the word optimise is far more positive. It means 'take full advantage of' – plan – carry out with maximum efficiency'.

We must 'Take Full Advantage Of', the hard work we have all been involved with these last 3 years in raising the money to be able to achieve our aim, our dream, our Shed.

We must 'Plan', well we started that you may remember when we asked you for your ideas on what we need to do in respect of Building preparation and construction, Interior fit, finish and equipment and lastly Day to day running. Building prep is underway and construction will follow very soon.

We must, 'Carry Out with Maximum Efficiency', In a minute you will be asked to elect your management committee. Their role and responsibility will be to make plans and implement your ideas and suggestions in the interior fit and day to day running of our Shed. I keep saying 'our' Shed. I've said this before and I'll make no apologies for saying it again, this is our Shed and we all have a responsibility for planning and running it, to achieve maximum efficiency. Your management committee are there for the administration of our Shed. They will need your help, your ideas and your support to make our Shed the success I know it will be.

We are now within a couple of months of fulfilling our dream. I have never been more excited than that day back in November 2015 when we decided to establish a Men's Shed here on Hayling Island. I owe that excitement to a lot of people that I would now like to thank.

At the top of my list has got to be Judy Clark. Judy has been the driving force in getting us where we are today with her persistent and constant badgering of the Synod Trust. She has worked tirelessly to get them to explain and agree to our wishes and produce the necessary documents to allow us the use of their land. She then went into battle with the Havant planning and building departments and won. Using her past professional experience she knew who to speak to and the language they understood. To top all of that, Judy has saved us a lot of money in architect fees. If anyone deserves an honorary lifelong membership to HIMS she does. On behalf of us all, an enormous thank you Judy.

Still in the same area, I must thank fellow trustee and project manager, Ron Harman, for his work in finding the building we needed and getting the technical data from them for Judy to work with. Far too technical for my little grey cells. Thank you Ron. Sorry but your job isn't over just yet.

Talking of fellow trustees, thank you to Tony and Roy for the work they have put in, taking care of the secretarial and financial matters of our Charity and the extra little requests you get from me time to time.

My thanks also goes to the members of the URC for their continued support of our dream and the use of their hall here. As you know Heather and Roy will sadly be leaving the area in due course for family reasons. Thank you Heather for your support of our cause and we wish you both well for the future, you will be missed.

My final thanks must go to you lot. The members. Thank you for another year of your continued faith and commitment to the Shed. Your faith and belief in that one day we will have a building to meet and work in. It must have, and probably did, wear a bit thin at times. But your commitment in turning up each week has never wavered even though it meant listen to me and my ramblings. Still the remedy to that will soon be in your hands.

1139 words, Sorry. Thank you.

## **Secretaries Report – Tony George**

2018 has been a year of mixed emotion. We said farewell to members Alan Ball, Jack Easson, Tony Higham & Trevor Brough and also to Viv Johnson. They will all be remembered for their support and it's a shame they will not see or benefit from the progress that was made throughout the year.

Membership has remained steady though, as newer members continue to come along. As progress is made to our 'shed' actually having a shed then I feel certain this will continue to grow.

Time for a sleep, sorry, the statistics.

Since our inception we have now had:-

94 men attend at least one meeting

35 remained paid up members during 2018

The average weekly turnout was 19 as in 2017

This now equates to 54.3% of membership weekly turnout

Apart from my regular secretarial duties I helped set up a little cycling group among our members. Much frivolity has been had and reasonable quantities of coffee and cake consumed. Some navigational errors, unplanned off road excursions and legs getting worn out sooner than later have not put off too many and more routes will be planned in 2019.

2018 also saw the introduction of a range of clothing so that we can get our message out there and present a coherent look at public events. Thanks to Dave Turvey for being our go-between for this.

The absence of a shed has not reduced the validity of our existence as our social events and well attended weekly get-togethers prove.

Along with the other trustees I have remained in touch with the UK Men's Shed Association and continued to support the Southern Men's Shed Network at their meetings. This has really helped us to see what can be achieved and has enabled us to see many of the dos and don'ts at first hand. No harm in pinching someone else's good ideas if they help us all out in the long term

I will just confirm that I am happy to continue as a Trustee and the role of Secretary on the Management Committee if elected.

### **Treasurers Report – Roy Cadoux**

Roy reported that 2018 had brought in some significant funding including an anonymous £5000 and nearly £31,000 from the Veolia Environmental Trust. Members had continued to make their own contributions via jobs carried out in the community and through attending our own fundraising events including The Donkey Derby and a joint French Evening with the URC.

The independently checked accounts are presented here.

**HAYLING ISLAND MEN'S SHED ASSOCIATION - ANNUAL ACCOUNTS 1 Jan - 31 Dec 2018**

RECEIPTS		2018	2017	EXPENDITURE		2018	2017
Grants	Aviva	100.00	1000.00	UK Mens Sheds Association subscription	24.00	15.00	
	Hampshire County Council	950.00	-	Bench renovation project	117.37	-	
	M J Camp Charitable Foundation	5000.00	-	South Hayling URC: room hire	512.50	506.00	
Donations	Membership donations Gift Aided	330.00	330.00	Insurance	67.20	66.00	
	Membership donations non Gift Aided	225.00	310.00	Printing & postage, banner	-	30.00	
	Donations from members	515.00	2004.93	Building costs	2363.00	235.09	
	Donations from members' activities	405.00	774.68	Model railway sales reimbursed	200.00	-	
	Tea box & other cash donations	203.23	196.99	Van tax, insurance	911.27	-	
	Weekly Raffle	497.85	603.01	Donations	55.00		
	Other donations	39.64	1088.01	Gandhi Restaurant meals	280.00	640.00	
	'Red van' collecting box	83.85	34.88	Lions: Donkey Derby stall fee	7.50	5.00	
	Model Railway sales	449.76	-	Other events expenses	-	819.62	
	Anon	100.00	-	Shirts stock	310.60	-	
	Hayling Hardware	450.00	-	TOTAL EXPENDITURE	<u>4848.44</u>	<u>2316.71</u>	
	Northney panto	255.00	-	Balance 31 Dec 2018	26395.83	18765.96	
	Co-op Local Community Fund	1404.51	-		<u>31244.27</u>	<u>21082.67</u>	
	Events	Gandhi Restaurant donation	100.00	320.00			
Curry evening tickets		280.00	640.00				
Donkey Derby: tombola		104.00	119.00				
Donkey Derby: donations		17.46	54.00				
Table top sale		62.10	-				
	French Evening	272.80	-				
	Other events income	-	1643.40				
HMRC	Gift Aid tax refund	247.11	98.76				
Stock	Shirt sales	386.00	-				
TOTAL INCOME		<u>12478.31</u>	<u>9217.66</u>				
Balance brought forward 1 Jan 2018		18765.96	11865.01				
		<u>31244.27</u>	<u>21082.67</u>				

Barclays Bank balance 31 Dec 2018	26494.83	19106.96
Less Unpaid cheques (110,111)	<u>99.00</u>	<u>341.00</u>
	<u>26395.83</u>	<u>18765.96</u>

Prepared by

Examined by

Roy Cadoux

Chris Slater

*Roy Cadoux*  
11/2/2019

*Chris Slater*  
11.02.19

John Moore and Dave Gillians proposed the presented and checked accounts be accepted. This was seconded by Brian Smith and was carried.

## **Thanks to Trustees and Supporters**

Roger Davies offered a vote of thanks to the existing Board of Trustees, Committee and all other individuals for their efforts throughout the year and for the progress made towards getting the shed to becoming a physical reality. This gained the full support of all present.

## **Definition of Trustees and proposed Management Committee**

Prior to the existing Board standing down Tony George reiterated the difference between the Board of Trustees and the need for an independent Management Committee. The Committee up until now had just been the Trustees in dual posts. The Trustees however should really just be a group that oversaw the proper running of the Charity and be the ones visible to the Charities Commission and other outside groups.

The Management Committee was to be responsible for the day to day running of the Shed, its local administration and the Health and Safety of its members. They need not be Trustees.

The Existing Board stood down.

Tony George volunteered to act as temporary Chair.

## **Election of Trustees (Registered with the Charities Commission)**

Prior nominations had been received for:-

Gerry Johnson	Nominated by Robin Britnell, David Jones, Tim Norgate, Tony George.
Ron Harman	Nominated by Robin Britnell, Tony George, David Jones, Tim Norgate.
Tony George	Nominated by Robin Britnell, Tony George, David Jones, Tim Norgate.
Dale Britton	Nominated by Robin Britnell
Roy Cadoux	Nominated by Tony George, Tim Norgate.
Tim Norgate	Nominated by David Jones

All accepted their Nominations. Seconded by Roger Davies. Carried.

## **Election of Management Committee**

Prior nominations had been received for:-

### **Chairman**

Gerry Johnson	Nominated by Don Bates, Tom Deans, David Jones, John Younghusband, Len Garner.
Tim Norgate	Nominated by Roger Davies, Tony George, Tim Norgate,

Both accepted their nominations. Nominations accepted as proposers. Seconded by Dave Williams. After secret vote, carried in favour of Gerry Johnson.

### **Vice Chairman**

Tim Norgate	Nominated by Don Bates, David Jones, John Younghusband, Len Garner.
Roger Davies	Nominated by Roger Davies, Tony George, Tim Norgate.

Both accepted their nominations. Nominations accepted as proposers. Seconded by Tom Deans & John Moore for Tim Norgate. Dave Williams & Roy Cadoux for Roger Davies. After secret vote, carried in favour of Tim Norgate.

### **Treasurer**

Roy Cadoux	Nominated by Len Garner
Don Bates	Nominated by Tom Deans.
Dale Britton	Nominated by Tony George, David Jones, Tim Norgate, John Younghusband.

Roy Cadoux declined nomination. Don Bates declined nomination. Dale Britton accepted nomination. Nominations accepted as proposals. Seconded by Mike Harris & Gerry Johnson. Carried.

### **Secretary**

Tony George	Nominated by Don Bates, Roger Davies, Tom Deans, Tony George, David Jones, Tim Norgate, John Younghusband.
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Nomination accepted. Nominations accepted as proposals, seconded by Gerry Johnson and others. Carried.

## **Other posts for which nominations were received**

The Management Committee can create additional posts for specific jobs at any time. Historically other posts have been created and proven useful. Nominations had been received for some of these posts and an additional vote was taken for the following.

### **Independent Examiner (Accounts)**

Chris Slater                      Nominated by Don Bates.

Nomination accepted as proposal. Seconded by Tony George. Carried.

### **Publicity Officer**

Tom Deans                      Nominated by Robin Britnell.

Roger Davies                      Nominated by Tony George.

Tom Deans declined nomination. Roger Davies accepted. Nominations accepted as proposals. Seconded by Tim Norgate & Dave Williams. Carried.

### **Project Manager**

Ron Harman                      Nominated by Tom Deans, Tim Norgate.

Nomination accepted. Nominations accepted as proposal. Seconded by Tony George. Carried.

## **Other Business**

### **Formal Dinner**

Tim Norgate had proposed a formal Dinner for members and guests to be held at the Golf Club. Proposal accepted by several members and TN to continue with planning. Suggested date of May 18<sup>th</sup> accepted.

### **Rules, Health & Safety**

Gerry Johnson reiterated the point that as progress was being made a Health & Safety Statement needs to be created along with a set of Rules and Regulations for the Shed. Tasked the new Management Committee with co-opting somebody specific for the task.

### **Security**

Peter Dawes highlighted the need for a security plan as the shed would be quite well equipped and could become a target.

Gerry Johnson replied that this had been considered and a more detailed security plan would be put forward in due course, including key holders, access times, lock up procedures etc.



## **Publicity**

Roy Cadoux highlighted the article in the Hayling Islander and thanked Dave Gillians for pursuing this. Don Bates referred to the new flyers that were created and pointed out the importance of up to date and accessible contacts. [Gerry Johnson replied phone contact had been changed to a more accessible number.](#) [Peter Haskell was to distribute the flyers to the Hayling Island community notice boards.](#)

Dave Gillians responded and pointed out that the Hayling Islander editor was a good supporter of our cause and wishes to be informed of changes and progress. [Details to be passed to Roger Davies.](#)

## **Veolia Agreement**

Gerry Johnson pointed out that as a part of our funding agreement with Veolia Environmental Trust; they had supplied a mounted plaque to be displayed in the completed building. Veolia also supplied a temporary plaque that can be displayed on site during construction.

## **COPPS Memorial**

Gerry Johnson announced he had had a request to help out at the COPPS Memorial for an event at the next anniversary of D-Day in the summer. (June 6<sup>th</sup>)

[Frank Norwood pointed out that members of the Royal Family were to be in attendance. He was coordinating for the Royal British Legion. He asked if the shed could provide a display to explain to the public the situation that involved Hayling Island as a base for this small and important body of men in WW2.](#)

Gerry Johnson replied that he thought we would only be used as 'crowd control'.

[Brian Smith pointed out that the U3A were already preparing a book to cover this part of the Islands history.](#)

[John Moore pointed out that several painted stones had been added to the site as memorials to the fallen.](#)

A general discussion came to the consensus that it would be a good idea to support this event.

[John Moore wondered if we could perhaps act as a Home Guard troop on the day.](#)

[Brian Smith wondered if Hayling Island actually had a Home Guard due to the fact that the whole Island was in effect a Military base for the duration and that a curfew was in place for civilians.](#)

## **Offer of Training**

Gerry Johnson had received an offer from someone called Steve to come along and teach woodturning to our members. He is (or was) a professional wood turner. We had also received another offer for a wood lathe.

## **Webmaster**

Don Bates asked that the new Management Committee assign a new Webmaster.

Gerry Johnson asked Tony George to re-establish contact with Matt Allen in the interim.

### **Noise Management**

Judy Clark pointed out that a Noise Management plan is still to be finalised. She would like some technical input from this.

Ron Harman and Tony George offered to send her what information they had on generic equipment.

### **Work Parties**

Gerry Johnson asked if more work parties were planned.

Ron Harman replied that some more bricks needed to be cleaned before the wall could be reconstructed. Suggested to meet on site Monday 4<sup>th</sup> March, weather permitting. We could then approach the Bricklayer to come and help finish the wall pillar.

There being no more matters arising the meeting ended at 14:50.